

CITY OF DUFUR COUNCIL MEETING

July 11, 2017

7:00 PM

DUFUR CITY HALL

Minutes

Call to order: Merle called the meeting to order at 7pm

Attendance: Mayor Merle Keys; Councilor Bob Parke, Josiah Dean, Bill Parke, Richard Lyon, Stan Ashbrook, Barbara McKenzie; City Attorney Paul Sumner, City Recorder Kathy Bostick, Public Works Brandon Beachamp

Guests in Attendance: Wasco County Sherriff Lane Magill, Tom Peters, Glenna Gibson, Steve Podvent, LaVelle Underhill, Tyson Marick

Approval of Agenda: Richard and 2nd Barbara; All Approved

Consent Agenda: Bill made motion to consent agenda; 2nd by All approved

Special Presentations: None

Administration Report – Kathy –

- Community Center
 - Floor – Kathy got a quote for flooring from Oliver’s floor covering for the community center. They were going to be in Dufur and were able to get us a bid; Kathy sent the quote off too CIS insurance to see if that was in the ball park for cost; CIS was fine with the cost and wanted to close the claim so they paid all but the cities \$500 deducible and sent a check. Bill made motion to accept the bid from Oliver’s under the finds of: 1) low value; total bid including insurance is under \$5k 2) insurance already reviewed and agreed to cost 3) Company was already working in our area 4)It will cost more to go out to bid ; Barbara 2nd the motion; All approved
 - Donation for Insurance – Kathy to send thank you card to resident for the donation to the community center for insurance to help offset cost on the city.

New Business:

- OLCC Renewal – Kathy was unable to make contact with OLCC in regards to the renewal. Bob made motion to table until next city council; 2nd by Richard; All approved.
- City burn pile key -- Parke Manager has a key to the burn pile – for park manager use and for people to go back them to dump if Brandon or Tyson is unavailable – would like to establish hours of when its open and check with someone to make sure acceptable material to be disposed of. Could Post surveillance cameras – hours would be Barbara made motion for Brandon a work with Kathy to get a sign made with hours allowed to dump; 2nd by Josiah; All approved Brandon received calls about the debris pile while on vacation and want to know if he could be reimbursed. City council discussed and a pay of 2 hours was recommended. Barbara made a motion to for 2 hours of pay for the phone calls while on vacation; 2nd by Bill; All approved

- Vintage Dufur Day Sponsor – Josiah made a motion to continue to support the Vintage Dufur Days at the \$500 level; Barbara 2nd; All Approved

Unfinished Business:

- Lignite/Gravel on city streets – In the past the council has talked having lignite applied to city streets to help with dust control. The city in the past has agreed to work with Tom Olson to work with city to apply lignite, but cost need to be hammered out; for example: city paying for it, or cost sharing with residence on the blocks that will be done. Among the discussion at council it was agreed that the city needs to do better at maintaining the gravel roads and the dust abatement should fall on the city as discussed. Josiah made a motion to allow up to \$5000 for lignite gravel maintenance as prioritized by public works; 2nd by Barbara; All approved – Bill commented that he would like residence to be notified. County would be willing to help us out as long as we have roads ready for chip sealing. The county will be working on 1st street on August 15th.
- WSMP and WWFP plans - Had a workshop with Brandon Mahon from Anderson Perry on June 29th 2017. Went of extensive detail of options the city has and we will need to move forward to be in compliance with DEQ. The existing pond that the city has will still be used as a contingency plan. Draft copies will be out towards the end of July.

Citizen Input: Tom Peters ask when the Master plans would be done – Both draft copies would be done by the end of July.

Public Hearing: None

Ordinances and resolutions: Resolution 07.11.2017 – Street Allotment – During the discussion at council it was brought up that it would be nice to have this go with the 5th and court street city project that we are currently working on. To see if Brandon Mahon from Anderson can tie this into the additional funding the city may get. Bill made a motion to apply for the street allotment grant to have it tied in with the 5th and court street project with the help of Brandon Mahon; 2nd Josiah; All

Public Works Report – Brandon Beachamp – Dump truck; still sitting has not seen written a quote – cannot give a diagnoses what is wrong with engine; He is going to contract Brandon first thing in the morning with more information. Cannot guarantee it would cost fewer than 6k to fix. It was asked if Does Chuck Ashley is still doing side work. Bill to reach out to Chuck to see if he could help us out. The bid for the fence around the lift station game in at \$2500; this is using existing fence on the one side and will look the same as around the lagoon ponds. Barbara made motion to accept the bid from Kiwi Fencing since he is familiar with the project, In the feature the city work a due diligence to contractor to bid projects; 2nd by Richard; All approved; Have been working on crack Sealing; would be great if someone could help drive on Friday; this way they could split up and get more coverage. Both Bill and Merle both offered to help. Brandon is waiting on the state to find out when he can take his testing and Tyson is waiting on a truck to take CDL. Crestline line never should up to look at paving project; Munson came out and looked at project on Wednesday, but has not received a bid. The city can get comparable quote – with phone calls and keep call log.

Mayor's Report – Merle Keys – Talked about whether the siren was ordered; Kathy was under the impression that Jack was going to order it, but Jack thought Kathy was going to order it. Kathy will check with Jack and get it order.

Attorney's Report – Paul Sumner – Paul would like to go to executive session under [ORS 192.660]{2}{1}(h)

Commissioners Reports

Public Works – Bob Parke – None

Administration – Barbara McKenzie – Kathy and I going over how to handle overdue water bills and disconnect policy – review ordinance on disconnect policy – water committee meet again to revise the ordinance - Kathy performance in was done by Barbara recommend to step increase; Bob made a motion for Kathy to next step; 2nd by Josiah ; all approved

- Fire/Ambulance – Josiah Dean – 6 ambulance run ; 1 fire run;
- Planning & Development – Kathy Bostick – Meeting schedule on July 27, 2017

We are now are going to retire to executive session under [ORS 192.660]{2}(l)(H) at 8:35 pm

Moved back in regular session at 9:00 pm

Adjournment: Josiah Made motion to adjourn; 2nd Richard; all approved


 Mayor, Merle Keys


 City Recorder, Kathy Bostick

Executive Session
Agenda

EXECUTIVE SESSION: [ORS 192.660]{2}(i)

Annual review for Kathy Bostick