

CITY OF DUFUR COUNCIL MEETING

April 11, 2017

7:00 PM

DUFUR CITY HALL

Minutes

Call to order: Mayor Merle Keys Called meeting to order at 7:00 pm

Attendance: Mayor Merle Keys, Council Bob Parke, Bill Parke, Josiah Dean, Richard Lyons, Barbara McKenzie, Stan Ashbrook; City Attorney Paul Sumner, City Recorder Kathy Bostick; Public Works Brandon Beachamp

Guests in Attendance: Martin (Bucky) Underhill, Robert Wallace, Richard McKenzie, Doug and Tom peters Ralph Favorit, Marcia Underhill, Tyson Marick, Lauretta Holland

Approval of Agenda: Josiah made motion to approve agenda; 2nd by Barbara; all approved

Consent Agenda: Richard Made motion to approve consent agenda; 2nd Josiah; all approved

Special Presentations: Kathy Ursprung – Port of The Dalles and Carrie Pipinich w/ MCEDD - Here to talk about the strategic plan that was composed and made a few changes were made at the request of council and staff. Would like city council to adopt the strategic plan that was put together and then gave an overview of how they got the information in the strategic plan. It started with the concern over the water system, and then more information came available about how local entities could help improve Dufur. Held had a couple of meeting with the local chamber and members of the community, comment boxes placed around the city and on the Dufur Facebook pages to get ideas after all the information was gathered it was input a strategic plan was drawn up. Once the draft was done it was proposed to Mayor Keys and city recorder Kathy. Also, had a meet with Dufur Chamber to go over conclusion of the studies and input received. After a long discussion about the strategic plan question being asked about meeting location and suggestion box. The reason for this plan is a way of prioritize items instead of a cost. Kathy is look for the council to adopt the strategic plan to help possible agency to get funding. Bill made motion to adopt the strategic plan; 2nd by Barbara; all Approved

Administration Report – Kathy –

- Town Hall – May 09, 2017 – Wasco County would like to hold a Town Hall at 6pm on the day of council.
- Red Cross – June 21, 2017 – Blood Drive at Fire Station from 10:15 to 5:45pm – Josiah to check with the fire crew
- Storm water feasibility study – Brandon to go ahead and move forward. Stan Met with John Huffman and Greg Smith about possibly getting funding for 5th street wants approval from council to see if Brandon Mahon can put a rough price on finishing sidewalks, drains, paving, and lights. After a long discussion and several questions for Brandon Mahon he was invited to attend the next council meeting on May 9, 2017

New Business:

- Water leak – Justice – had a very high water leak at their home over the winter as soon as they noticed the leak it was taken care off. Wrote letter to council asking for relieve in water consumptions. The amount of water usage was \$934. Recommend to possibly for give up to 75% appose to the normal 50% that is normally given because of the unusual amount of winter that Dufur had. Council agreed to cut it 1/3 then cut in half. Barbara made motion to approve charging them \$150 with the findings of the amount of snow coverage, unable to seek, prompt attention and leek being fixed in a timely matter; 2nd by Josiah; All approved
- Street Conditions

- Lavelle Underhill – Church Street – LaVelle was unable to attend would like to reserve comments until further a further time per Bucky Underhill
- NW Third – Portion of 3rd to see if we can salvage while still available – try to get bids to fix to 3rd street - Josiah made motion to allow Brandon to get bids from main street west for paving; 2nd by Richard; all approved
- Other Streets that may need gravel or improvement – cracks got huge takes a lot of material to fix then something over the top to protect it; Bohna and Second street get some gravel on 100 foot strip; to allow city staff to work with local rock guy to apply gravel; on some of the roads along with the lignite; Stan made motion to allow Brandon up to 10 loads of 100 yard of gravel to apply on city streets as need; 2nd by Josiah; All approved

Unfinished Business:

- Rate proposal – Barbara gave an overview of what the committee came up with for the rates on both water and sewer. It has been several years since an increase and with the current condition of both the water and sewer system; the committee felt that a 10% increase for both water and sewer each year for the next three years. Josiah made motion to move forward with the proposed rate increase; Richard 2nd motion – All approved
- Code Enforcement – Merle reported on the meeting that Kathy, Barbara, and Merle went to in Grass Valley to talk about a combined code enforcement with Maupin, Grass valley, Wasco, Moro Dufur, and Rufus; everybody seem to think it was a good idea. Just have to figure out the detail for the position, splitting cost between cities, and his time. More information will be provided later as more meetings are held.

Citizen Input: Doug Peters – Comment about water and sewer rates the numbers sound very fair and sounds like something that needs to be done, but with revenue that is being supplemented in the budget now; it doesn't sound like the proposed rates will generate barley enough revenue to cover it. Doug thought is with the Rate study and the master plan and going through with citizen input and meetings and come to find out it was not enough of an increase. Why not wait to see what the outcome so you don't have to go through this again. Council addressed Doug that Brandon will be at next city council meeting. Tom and Doug asked if he had issued a report on the master plan Brandon has not come back with any budgetary numbers. His concern would have to readdress this again later, because it might not be enough. South Basin system outside the city limits has been supplement by residents of in city limits is there an option to have them their own water district or sell it. Brandon addressed him that if we sell it we lose water rights to the creek, unless we put in the contract that the city would have the water rights. Barbara addressed Doug that is why we built in extra cost for the south basin system. Doug thinks its excellent how we progressed the water rates for the bigger users. Tom Peters asked when the master plans would be done; Brandon mentioned that they are almost complete but has not been giving an exact date.

Public Hearing: None

Ordinances and resolutions: None

Public Works Report – Brandon Beachamp – Brandon gave an update on the project at the park; that turned into a huge project; Brandon order two traffic sign called for two other bids and nobody got back to him; RFP for spraying has not been done wanted more clarification on what needs to be done. Paul recommended that get quotes instead of sending out an RFP. We are still working on getting quotes for repairing the community center floor. There is a person camping down just west of the lagoon; has contact with the sheriff and lodged a complaint. Brandon and Tyson have not made contact with person in tent. Council recommends that no trespassing sign need to be posted.

Mayor's Report – Merle Keys – Talked to county about a strip on 5th street; issue is the strip cannot strip over gravel, there has to have a good chunk of asphalt to strip.

Attorney's Report – Paul Sumner – Kathy and Ann and Paul – worked on letter for weeds Letter will be sent to lot owners. Merle made mention that one lot is owned by the county.

Commissioners Reports

- Public Works – Bob Parke – none
- Administration – Barbara McKenzie – none
- Fire/Ambulance – Josiah Dean – 2 ambulance calls and 2 fire runs
- Planning & Development – Kathy Bostick - Complaint about shed placed on property line doesn't meet set back working with Nick Kramer to resolve issue.

Adjournment: Barbara made a motion to adjourn at 8:50 pm; 2nd by Richard; All Approved



Mayor, Merle Keys



City Recorder, Kathy Bostick

Executive Session
Minutes

EXECUTIVE SESSION: [ORS 192.660]