

**CITY OF DUFUR COUNCIL MEETING**

**Special Meeting**

**January 31, 2017**

**7:00 PM**

**DUFUR CITY HALL**

**Minutes**

**Call to order:** Mayor Merle Keys called the meeting to order at 7:00 pm

**Attendance:** Mayor Merle Keys, Councilors: Stan Ashbrook, Josiah Dean, Richard Lyon, Bob Parke, Bill Parke, City Attorney Paul Sumner, Public Works Brandon Beachamp, City Recorder Kathy Bostick

**Guests in Attendance:** None

**Approval of Agenda:** Josiah made motion to approve agenda; 2<sup>nd</sup> by Richard; All approved

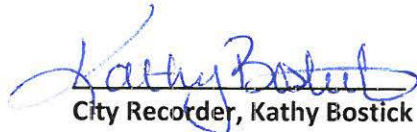
**Swear in Richard:** Paul swore in Richard

**Business:**

- Reposting of Public Works Position – Josiah made motion to repost position; 2<sup>nd</sup> by Bill All approved
  - Job Description – review – Bill Made motion to go with Option 1 on Job Description; 2<sup>nd</sup> by Josiah; All Approved
  - Length of time – for posting – The Public Works Job would be posted and except application through February 28, 2017 with the hoping to have someone hired by April 1, 2017
  - Advertising – locations – Location to post job would be The Dalles Chronicle, League of Oregon Cities, Oregon Association Water Utilities, Indeed(online forum), and with Oregon Work Source – Josiah made motion to approved those job postings; 2<sup>nd</sup> by Richard; All Approved
  - Appoint hiring committee – Merle wanted to appointed Josiah, Bob, and Barbara to the hiring committee. Josiah declined to position; Merle appointed Richard Lyons instead. Josiah made motion to approved appointed hiring committee; 2<sup>nd</sup> by Bob; All Approved
- Policy for interview/hiring to be handled in executive session – During the council meeting on January 17, 2017 it was discussed to have a policy put in place to be able to handle the interviews in executive session if needed, since the city doesn't currently have a policy to allow interviews do in executive session. Paul gave an overview of resolution that would need to be open for public comment for the next council meeting. Resolution would be sent out to all applicants that apply, incase hiring committee cannot reach an agreement.

**Adjournment:** Josiah made motion to adjourn at 7:43 pm; 2<sup>nd</sup> by Josiah

  
Mayor, Merle Keys

  
City Recorder, Kathy Bostick

**Executive Session  
Agenda**

**EXECUTIVE SESSION: [ORS 192.660] (2)(a)**