

CITY OF DUFUR COUNCIL MEETING
December 13, 2016
7:00 PM
DUFUR CITY HALL
Minutes

Call to order: Mayor Robert Wallace called meeting to order at 7:07 pm

Attendance: Mayor Robert Wallace; Councilors Richard Lyons, Stan Ashbrook, Merle Keys, Leona Egeland, Josiah Dean, Attorney Paul Sumner, City recorder Kathy Bostick, Public Works Brandon Beachamp

Guests in Attendance: Katie Olson, Kristin Trujillo, Robert Parke, Bill Parke, Ann Ferguson, Wendy Schaefer, Char Rouse, Charla Kozelisky, Griffin and Christy Harrah,

Approval of Agenda: Merle made motion to approve the agenda; 2nd by Richard; All Approved

Consent Agenda: Josiah Dean made motion to approve June & November minutes along with accounts payable; 2nd by Stan Ashbrook; All Approved

Special Presentations: None

Administration Report – Kathy –

- Office windows – Scheduled to be installed on December 20, 2016 – The office will be closed.
- Election – Updated on who won the election for 2017 – New Major Merle Keys and Councilors Josiah Dean, Bill Parke, Richard Lyons.
- Check Signers- Kathy recommended that the check signers be changed to Merle Keys, Barbara McKenzie, Josiah Dean, Richard Lyons, and Kathy Bostick; Richard made to the motion to approve Kathy's recommendation on the check signers to be Merle, Barbara, Josiah, Richard, and Kathy; 2nd by Merle; all Approved
- Anderson Perry Letter – Robert gave update on WWFP and WSMP about 80% Funded and should have the first couple chapters for the city to look at in the next couple months. Waiting on a report from the safety guy that came out to look at safety concerns around the school. Study would show quick immediate fix, but long term fixes will take money to make improvements.

New Business:

- The Dalles Disposal – New Rates – Jim Winterbottom gave a brief overview on how they started providing service in Dufur and his career with The Dalles Disposal. Wasco County Landfill has already been given approval for a .85% tip fee and hazardous household waste posting fee increase. The point .85% stems from the current west coast CPI of 1%. The Dalles Disposal follows there CPI and our rates it when calculate out they are asking for a .85% increase. The rate for a 32 gallon can once a week would go from \$21.10 to \$21.28 for the month; this is less the .05 cents a week. The 1 yard dumpster would go from \$116.95 to \$117.99 per month increasing it by \$1.04 a month. It was discussed that the increase comes from a can weight study, plus the operating cost of The Dalles Disposal. Merle made a motion to allow the .85% increase effective January 1, 2017; 2nd by Josiah; All Approved.
- Noon Siren – Talked about having is moved to the fire station – It needs some upgrade due to it not wanting to shut off on its own. It was discussed about the significant of the noon whistle; it was used before pagers, radio, cell phone for incase of emergencies, know it has been a important part of community. Jack had mention having a remote start so they can trigger the alarm from the fire hall. To get quotes from Hage, Corbin, Mike Hammel on best option to either fix or get new siren installed at the fire hall.
- Animal Ordinance – Review – Councilors wanted to just discuss the animal ordinance and how to handle complaints. It really comes down to need a nuisance abatement officer to handle it. Joe Ramirez who works for Wasco County and City of The Dalles is unavailable. It would cost the city about \$30,000 to hire one on its own. The City of Maupin has been looking for a code enforcement officer possible the Maupin and Dufur to hire one together. Large city have a code enforcement that drive around and find nuisances. You can appoint someone, but it's better to have a professional that is trained. Lavelle Underhill is pro 4-h animals and would hate to see some person come and harass residents about the animal in yards, likes having animals in town. Recommended that council continue to explore option review animal ordinance or other ordinance within the city and on how to enforce the ordinances.

Unfinished Business:

- Pasture Lease – The school is going after grant money to help cover some of the cost to allow the school to utilize the pasture. Concern that the school had it has been talked about possibly selling the community center and if this happened would it effect the lease agreement. After a discussion among council it was decided that would give the school a 10 year lease which allows the city to terminate at anytime with a notice, 6 month termination, maintain vegetation and ground work at the community center weather we keep or sell the community center. The city will contribute 50 % or up to \$5000 for the perimeter fence and gates. Liability insurance would be cover under the schools policy; school standard insurance is 2 million. Merle made motion for 10 year lease with termination clause; 50% up to \$5000 for fence and maintenance clause on the community center; 2nd by Richard; All Approved
- Code enforcement officer – Had a conversation with Steve Kramer trying to get the county to help. Steve Kramer is a wear of the situation and is seeing what he can do to help out both Maupin and Dufur

Citizen Input: None

Public Hearing: Open hearing for Water and Sewer rate increase – No further comment Merle made a motion to close the hearing at 8:41 pm; 2nd by Richard; All Approved.

Ordinances and resolutions: None

Public Works Report – Glenn Miller - Brandon Beachamp gave report instead of Glenn Miller. Order a block heater for the dump truck. With the impending snow tomorrow we still have the little pick up. Contact Lance with DEQ; still looking at 2 weeks out for paperwork to be process and then another 2 to 3 business days to get signed into computer to get signed up for taking the test.

Mayor's Report - Robert Wallace – Robert elaborated on the Mid-Columbia Economic Development and Wasco Count Economic Group is getting ready to look at projects. Last year the water system was third on the list for funding. Items that Kathy and Robert have discussed is improvements to downtown, working with the school on the traffic study and improving safety around the school, and new benches downtown. Robert Wallace wants to appoint Josiah Dean to be the commissioner for the Fire and Ambulance; Leona made motion to appoint Josiah as the commissioner for F & A; 2nd by Merle; all approved.

Attorney's Report – Paul Sumner – acknowledge the council for doing a good job on the use of the commissioners; Council should concenter doing a study on the cities SDC charges; that way if a new development comes in it would pick up the cost instead of excising residence.

Commissioners Reports

- Public Works – Merle Keys –
 - Merle and Robert met with Brandon on him taking the supervisor position as a probationary period for 6 months, giving Brandon a pay increase, and work on communication. Leona in agreement with step increase and documents everything that is expected of Brandon. Brandon would like to see the communication between Council and himself better. Leona made motion to step increase from 8 to 9; 2nd by Josiah; All approved
 - Snow removal – down to one vehicle with more snow next week. Leona wanted to know why plowing was not done on Sunday, December 11, 2016 when it was melting. When there are 2 feet snow berms it makes it hard to put it anywhere else. Wasco county is helping with snow removal on 1st, Main, and 5th – along with around the school.
 - Job Application – 4 applications were turned it – appoint a committee to interview and higher an assistant public works employee. Brandon will also be involved in interviews and the higher. Josiah made a motion for Stan Ashbrook, Bill Parke, and Merle Keys to interview and higher; 2nd by Richard; all approved
 - Retirement party of Glenn on December 19, 2016, 6:30 pm at Dufur Community Center.
- Administration – Merle Keys –
 - Still working on changes to handbook look at a few different cities for options
 - Kathy would like to purchase a laptop to be able to take minutes and take with her when she attends meetings. Leona made motion for Kathy to spend up to \$1000 for a new laptop; 2nd by Merle; All approved
 - Merle spoke with Barbara about taking over as the administrator liaison at the beginning of the year.
- Fire/Ambulance – Josiah Dean – 8 Ambulance runs – touched briefly on the new ISO rating 10% savings with in a 5 mile radiance.
- Planning & Development – Leona Egeland - None

Adjournment: Merle made motion to adjourn at 9:36 pm; 2nd by Josiah; all approved



Mayor, Robert Wallace



City Recorder, Kathy Bostick

Executive Session Agenda

EXECUTIVE SESSION: [ORS 192.660] (2)(a)