

CITY OF DUFUR COUNCIL MEETING

November 8, 2016

7:00 PM

DUFUR CITY HALL

Minutes

**Call to order:** Mayor Robert Wallace Called meeting to order at 7:02 pm

**Attendance:** Mayor Robert Wallace, Council members Josiah Dean, Merle Keys, Richard Lyons, Leona Egeland, Stan Ashbrook, Barbara McKenzie, Public work Supervisor Glenn Miller, City Recorder Kathy Bostick, City Attorney Paul Sumner

**Guests in Attendance:** Lavelle Underhill, Brandon Mahon, Lucille, Cheryl Sonnabend, Kristin Trujillo, Jack Frakes, Glenna Gibson, Ralph Favorit, Ruth Otto, Leo Baptiste, Josh Packer, Shari Kramer, Richard Mckenzie, Laureta Holland, Marcia Underhill, Millie Baumgartner, KC Ferres, Doug Peters

**Additions to Agenda:** Code enforcement

**Approval of Agenda:** Merle Made Motion to approve agenda with set changes; 2nd by Richard; approved by all

**Consent Agenda:** Merle made motion to approve October council minutes with accounts payable; 2<sup>nd</sup> by Stan; All Approved

**Special Presentations:** None

**Administration Report** – Kathy – Presented the bids on the window; Gordon Construction \$1347.00, Adams Construction \$3453.00 and Gorge Glass & Contracting \$3155.22 – Kathy and Robert to look at the two bids by Gorge Glass and Adams Construction to see what the difference is. Merle made motion to allow Kathy and Robert to spend up to \$3500; 2<sup>nd</sup> by Barbara; All Approved.

Garden Club wants a donation for the candy bags to be given out at the school after the xmas program; Merle made motion of \$75 for candy; 2<sup>nd</sup> by Stan; All Approved

**Anderson Perry** – Brandon Mahon – Funding for the grants are in place for the WWFP and WSMP and are continuing to work and move forward on these. The lift station is complete at the park – encourage council to have Kathy or Robert issue final payment to Tim Bloom construction. Merle made motion to have Kathy and Robert square up the bill for the lift station; 2<sup>nd</sup> by Richard; All Approved. Brandon, and a traffic safety guy from Anderson Perry – Met up with Merle, Tom Harris from Dufur School and talked about safety concern around traffic at the school. The guy from Anderson Perry and Brandon will come up with a short memo on some immediate fix and then some long term changes as well. Some short term charges are flashing school zone signs and better paint on cross walks.

**New Business:**

- **Open council position** – Barbara Mckenzie submitted a letter of interest in filling the open council position; Stan made motion to accept Barbara Mckenzie; 2<sup>nd</sup> by Richard; All Approved
- **Swear in new Council Positions** – City Attorney Paul swore in Josiah and Barbara.
- **Leo Baptiste – Dufur School (fence)** – Mr. Baptiste was asked to come address council in regards to what the schools plan is for the pasture and to address the concerns of the cost of the fence that was discussed in Octobers city council meeting. The school is interested in a long term option for different aspect of the school including the FFA program and science. Will be applying of grant fund to help build a building and equipment. Mr. Baptiste explained that the price on the fence was high because the amount of rock and type of fence they will need to keep animals in. Robert Wallace said they spoke at the last school board meeting and concern with the amount of money that is needed and only having a 5 year lease also if the city decided to sell the community center what would happen to the lease. The school board would like to see a 20 year lease on the pasture. The council discussed putting \$5000 towards the fencing out of general fun with the option of possibly more in the next fiscal year. Also included in the discussion was council willing to do a 10 year lease and Brandon from Anderson Perry didn't think it would be the ideal location for a storm water system. The council asked Mr. Baptist to get some official bids on fencing and present them at council. Merle made a motion to change the terms of the lease to 10 years, plus the term that if the city sells the community center it will not affect the lease; 2<sup>nd</sup> by Barbara; Approved by all.
- **Complaint – Trullijo** – Cheryl Sonnabend filed a complaint in regards to the condition of the Trullijo property with the amount of mud and manure between the horse and chickens. Robert addressed council that he had gotten a call from both Cheryl and Shannon Trullijo and went up and looked at the place on a Saturday, he thought the place was pretty clean only thing he could notice was a smell. Paul explained to council how the process works and possible the city could hire a nuisance abatement officer to handle situations like this. Robert feels the city should possible invest in having a code enforcement officer. Robert has been talking with the county to see if we can contract with the county and has not heard back. Other discussion with council was about the ongoing health issue with other residents in the area and that the animal ordinance is frustrating. City council to revisit the animal ordinance along with other ordinance in the feature.
- **Ashbrook/Stan - Pivot** - Was tabled until next council so Paul could make changes to Lease agreement
- **Repair on 6<sup>th</sup> and Main** – Geoff Wayne – Have put in 4 French drains and in the process of putting another on along the 6<sup>th</sup> street – the house has settled 4 inches and in the last rain storm the front yard was flooded. Would like to know if the city could get them a couple yards a ¾ inch rock to support culverts that he has put in to help with drainage away from his house sense this is City Street. The city has done a lot of work to help them, but house sits below the road so it's hard. Glenn agreed to get work with Geoff on what he may need.

**Unfinished Business: None**

**Citizen Input:** Doug Peters addressed that council, wanting to say thank you what council had done in regards to his rezoning application. Would like council to address how the fees are set up, because you could be going into the dark with charges. When be nice if you could get a better idea on how much something is going to cost. Council agreed to reconsider its fee schedule.

Lavelle Underhill – Wants to know if 7<sup>th</sup> street is going to be improved or not – Merle to address this in his report

**Public Hearing:**

- Hearing for Marijuana – Robert opened the public hearing at 8:48 pm
  - Lucile asked if this would band it in city limits. Not usage, just a store or process to be sold

Closed Public hearing at 8:51 pm

- Open hearing for Water and Sewer Rate increase – Still open for public comment
  - Rate studies held off until get some basic growth from WSMP and WWFP will give us a better understanding of what is needed.

**Ordinances and resolutions:** Amended Ordinance 345 and 346 – Marijuana – Ordinance 348 is to amend ordinance 345 and 346 that would have had the voters decided on recreational or medical Marijuana with inside Dufur City limits. This is just banning it for the next two years until it can be put on the ballot in a general election. Council discussed different scenarios with Josiah as a business owner feels that it's not ok, Barbara wonders if they should just band recreational but allow medical. The only thing that 348 is doing is currently banning marijuana in the city limits until the next general election. Richard made motion to amend 345 & 346 to Ordinance 348 by title only; 2<sup>nd</sup> by Merle; 5 yes – 1 no  
Resolution – refers marijuana to the voters on the next election - 11.08.2016 – Merle made motion; 2<sup>nd</sup> by Josiah; All approved

**Public Works Report** – Glenn Miller – Working with Brandon from Anderson Perry with the lift station at the park; insulted all the meters for the winter; and has been getting help with John DePriest on the well 2

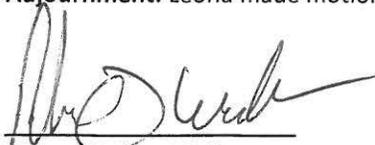
**Mayor's Report** - Robert Wallace – The 2<sup>nd</sup> visioning meeting is being held at 6:30 on November 9, 2016 at Dufur School; Summary of what was discussed at the previous meeting. Community Center – Hold off on doing anything until the workshop is complete and see if anything services from it, but this city should either consider selling, or donating the building to someone that can take it over. Robert gave a presentation at the North Central Regional Solution meeting about ground water issues. Representative from 15 mile watershed, Oregon water resources and himself, mix of people involved with Regional solution – this has shown interest after the articles' ran in Oregonian that were based around Burns and 15 mile watershed. Unsure regional solution if it can be accept as a project there could be additional funding from the state to help study underground aquifers. On behalf of the city Robert brought up the city is losing pressure in the artesian wells.

**Attorney's Report** – Paul Sumner - None

**Commissioners Reports**

- **Public Works – Merle Keys** – Special city allotment for ODOT – City didn't get the grant money. The county is doing 5 miles of chip seal and is going to see if they can extend and come into Dufur. Merle wants to talk to ODOT about doing a traffic study. Lavelle's question from earlier about developing 7<sup>th</sup> street; would develop to gravel because for easier access for fire and ambulance and to meet standards but at this time it's not in the works, but could move ahead at sometime in the future. Lavelle is concerned about is when she purchased the house it sat below street and she has made several improvement with permission from the city. They have built the ditch that runs below the property and are concerned if it's developed what would happen to the ditch. Merle said when the road is decided to be developed we have very good engineers and issue will be addressed. Spoke to Tim Fain about possible allowing the Potlatch to move to the Dufur Christian Church; Tim has been talking to the health department about what would need to be done if it became an issue. Other concerns about moving the Potlatch is storage at Dufur Christian Church. The committee met to discuss the job application that were turned in for the Public Works supervisor position; the committee decided to talk with Brandon about bumping him up and with a probation of 6 months and then reevaluate at 6 months. Then the city would hire a new public works assistant. Merle, Robert, and Stan to sit and talk with Brandon. Merle made a motion to post ad for utility assistant; 2<sup>nd</sup> Josiah; All approved.
- **Administration** – Merle Keys – Kathy to work with Brandon on Gutter quotes. Kathy and Merle to continue moving forward with the Handbook changes
- **Fire/Ambulance** – 8 ambulance runs; 1 fire run
- **Planning & Development** – Leona Egeland - None

**Adjournment:** Leona made motion to adjourn at 9:53; 2<sup>nd</sup> by Richard; All Approved

  
Mayor, Robert Wallace

  
City Recorder, Kathy Bostick