

CITY OF DUFUR COUNCIL MEETING
September 8, 2015
7:00 PM
DUFUR CITY HALL
Agenda

Call to order: 7:02 pm Robert called meeting to order

Attendance: Mayor Robert Wallace, Council Members: Merle Keys, Richard Lyon, Stan Ashbrook, Leona Egeland, Doug Peters, Jon Keyser, Pubic Works Supervisor Glenn Miller, City Attorney Paul Sumner, City Recorder Kathy Bostick

Guests in Attendance: Brandon Beachamp, Steve Kramer, Jack Frakes, Ralph Favorit, Glenda Gibson, Victoria Vaughn

Additions to Agenda: Pasture Lease, Meter Water Rates

Approval of Agenda: Jon made motion to approve, Leona 2nd; all approved

Consent Agenda: Merle made motion; 2nd Richard; All approved with correction from Dufur School to Wheeler Communications

Special Presentations: None

Unfinished Business:

- Methodist Church – Leona gave report; got original contract from Methodist Church had with Potlatch; forward to Paul to look at; Paul made some suggestion for council to consider for example: time frame; allowed to renewal; Utilities; how much of building. Rental for the feature; if nonprofit lapse would be responsible for personal tax if loses nonprofit status. How long what part; what hours how many years and what kind of rent require guarantor; and renewal. Leona recommended that she would be on the committee to be the liaison between the council and potlatch. Leona had asked Duane to give an itemized list of what potlatch owns. Potlatch will continue to use the building for the time being. Talked to Mike at Oregon Trail Insurance, list of uses of building – Certificate of Insurance and hold harmless agreement. Long list of other things that need to be considered for example: building rekeyed, get all utilities in Cities name, building maintenance and yard work. Paul's recommends a year lease subject to city renewal and potlatch. Talk to potlatch on what is fair on utilities; Motion was made by Jon to allow Leona to move forward with potlatch to work out agreement; Richard 2nd: All Approved
- Mel's Sanitary – New Approval for Guarantor – Waste Connection didn't want an employee as the Guarantor, Would like council to consider not a guarantor due to the size of the company; Paul modified the resolution that Keith Mobley drafted. Paul read the agreement to council for the selling of Mel's to Waste Connection of Oregon; Doug made motion to accept as read; 2nd by Stan; all approved

Citizen Input: None

Ordinances and resolutions: None

Public Hearing: None

New Business:

- Customers with Leaks – Do they have to fix them; Timely matter; Leaks are after the meter; after discussion there is nothing that city can do as long as the residence are paying bills. Discussed between council on possible option to educate the public on how to manage water usage and check for leaks. Send courtesy letter to residents with possible leaks.
- Jennifer Frey – 310 NE Mill St – Merle gave a brief overview of the water concerns. A locate was done by Pro-drain at 310 NE Mill and 330 NE Mill. Pro- Drain was able to read partial line as some of the water line was PVC with no locate wire, so it would not read. Public Work employees asked if home owner to turn on sprinkler to find out what was running through the meters; home owner refused. Would like to find out if there is an illegal line that could be PVC; Brandon and Glenn would need to know if council would like for them to dig it up. City would like to work with Steve Kramer and due strategic digging to find the line in question. Steve, Brandon, Glenn to go meet with Pat tomorrow at 10:00 am
- Fire Trucks – Donation from Gresham – Acceptance - Jack got a call from Gresham Fire Department that two 1992 fire trucks were available for Donation to the city. 1 is a 1992 6 passenger enclosed cabin structure truck and the other is 1991- 4 passenger enclosed cabin. Jack and Jon went to Gresham to look at them and decide if we should take them; also the Gresham Fire Department donated some surplus equipment as well. Currently removing exciting equipment of old truck to equip the 1992 in service Fire department will work on surplus for two fire trucks, would like to get rid of 1956 and is more of antique and 1982 that is currently the structure truck in service recommend to surplus them a mutual aid area, recommend to south county. Working on getting the 1992 up and going got new lettering and radios. Should be ready to surplus those in the next month. Mid – Columbia fire got a grant to replace ----- so they got a bunch of hoses and fittings possible to get, Jon drafted a letter showing that we are interested in possible surplus. Richard made motion to accept fire truck donation from Gresham Fire Department; 2nd by Merle; all approved
- Pasture Lease – Start the process on either renewing the Austin lease or starting receiving new bids; requested a new copy of insurance from current tenant. Council decided to have Kathy to draft a letter to the Austin's for current

insurance and plan on shelter improvements. Also to have Kathy place public notice in The Dalles Chronicle that the city is accepting bids on pasture lease. Merle made motion to issue notice on pasture lease; Leona 2nd; all approved

- Meter Water Rates – Current meter on rate is \$5.00 for the meter and they pay all consumption. Glenn and Brandon Recommended that city charge the base charge. For council to get a better understanding of the rates Kathy to send current fee rates to council and send the current LOC rate study.

Public Works Report – Glenn Miller – Did a sample on well 2 and it passed. Have not fired it cannot find the discharge - the cracked seal on Hogan's Alley, more than likely will need third person to drive truck. Equipment is working good used 13 boxes. Finished park and then will start working at school. Council would like to have Merle contact Dustin with Pioneer to what the status of the current work he is doing on the well. New outfall is to be installed by September 30, 2015 – Tenneson has been dragging feet to get design – Needs to be approved by DEQ has taken Darrin from Tenneson for 3 year to get done. Robert volunteered to stop and talk to Darrin at Tenneson about outfall. Water line at Kramer's – Would like to get the process started on getting bids to fix the water line to Kramer's

Mayor's Report - Robert Wallace –Wasco County commissioner Town Hall meeting on September 17 at 6:00 pm at Dufur School. South Wasco County Alliance meeting will follow the Town Hall meeting. Robert has met Carrie MCED and Mary Kramer part was the Wasco County Economic Development Commission Talk about info structure City of Dufur main concern is the well and getting water out. Would like Merle to be involved in some meetings and have had Kathy pull rate structure and current connections.

Attorney's Report – Paul Sumner – Kathy and I worked on RFP together it's posted in the paper and on the website.

Commissioners Reports

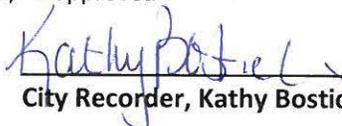
- Public Works – Merle Keys – Grinder Pump down at the park – is not keeping up with the park is full; System needs to be upgraded – The city employees should not be repairing this twice a week. If the park wants to do add additional RV hook-ups then the current system is going to need to be upgraded. Jon made motion to appoint Merle and Robert to go to the park board to discussed the option for fixing grinder pump and upgrade on system; 2nd by Doug; all approved Stan abstained
- Administration – Merle Keys – None
- Fire/Ambulance – Jon Keyser – 11 ambulance covered 8 man classic – Second floor level at Fire Hall is tongue and groove it has shrunk the contractor is to come back and sheet rocking the upstairs, plywood at home depot cost and will deliver for free. Jack, Jon, and Paul are working on amendments to drug and alcohol agreement.
- Planning & Development – Leona Egeland - none

Administration Report – Kathy Bostick – RFP – is on website and will run in paper 3 days a weeks for the month of September 30th 2015

Adjournment: Merle made a motion to adjourn at 9:40 pm; Jon 2nd; All approved



Mayor, Robert Wallace



City Recorder, Kathy Bostick