

CITY OF DUFUR COUNCIL MEETING

July 8, 2014

7:00 PM

DUFUR CITY HALL

Agenda

Call to order: 7:00 pm Art Smith

Attendance: Dave Knapp, Richard Lyon, Jim Harger Arthur Smith, Paul Sumner, Glenn Miller, Jon Keyser, Merle Keyes,

Guests in Attendance: Cheryl Sonnebend, Ralph Favorit, Robert Wallace, Kathy Bostick, Kristen & Shannon Trujillo, Doug Peters, Ritchie Wallace, Roger Frickey, Jack Frakes, Harold & Lucille Stephens, Brandon Beachamp, Charlene Rouse,
907

Additions to Agenda: Ann - Mistake discovered on resolution adopting the budget; Bond Sinking Fund amount should read: \$14,824 vs \$14,899; Paul Sumner advised Council to ratify the correction of the typographical error. Art – complaint received re: weeds on 2nd street between Main and Heisler; Art – abandoned vehicle complaint – all additions to be discussed under new business

Approval of Agenda: Merle made a motion to accept the agenda with the changes listed, Jon seconded the motion, motion passed.

Special Presentations:

Consent Agenda: Merle made a motion to approve the consent agenda, Richard seconded – motion passed.

Unfinished Business: None

Citizen Input:

- Doug Peters, 475 NE 2nd St; turned in application for land use on 5th St; received bill from city for planning fees Inv #14107; he had previously paid a land use application fee that was not subtracted from the Tenneson bill; would like clarification of the cost of land use fees and what the fee pays for; after brief discussion council agreed to table the matter until they can get more information on the topic; Council would like Mr. Peters to hold off on paying \$1,600 due until they can investigate the matter; Paul advised that the fees are in part for administrative costs and notices to property owners, Mr. Peter's may be asked to provide copies depending on what can be found in the files;
- Doug Peters – re: lagoon being able to handle Vista Sanitation dumps but not a new subdivision per discussion on 8/13/2013 where Council decided there was currently not enough infrastructure to handle a subdivision proposed; If city is able to sign contracts for dumps into the lagoon, (vista sanitation) why not developments per previous minutes; issue discussed amongst council members, Doug Peters and Paul Sumner; Glenn said that the addition of a 60 lot development is a much bigger demand on the lagoon system than the 1,000 gallon dumps from Vista Sanitation; it was also pointed out by Jon Keyser that water would be a bigger issue than sewer in regards to a subdivision of that size;
- Lucille Stephens – question re: fence complaint listed on the agenda on 2nd street, has flyers for repair idea for fences; Art suggested she leave flyer on the info table in the hallway;

Ordinances and resolutions: Merle motioned to ratify the correction of the typographical error on Resolution No. 06.10.2014B as outlined by Ann, Jon seconded, motion passed.

Open Business:

- Status of clerk/recorder position – after three weeks of searching, a job offer has been made and accepted pending background check; two weeks' notice needs to be given before they can begin work; Art Smith

thanked the applicants and council members for their work in the hiring process; Art also thanked Ann for filling the position during the employee search;

- Fence Complaint on 2nd Street – complaint outlined by Cheryl Sonnebend; after several minutes of Cheryl's explanation, Art interrupted her to explain that the issue was a private property dispute and the city doesn't have any authority and will take no action in the matter; Cheryl understands that, but questions the City's easements in regards to water & sewer lines – is there an ordinance about people needing to locate lines and research the easements?; Cheryl wants it on the record that she presented the Trujillos with a letter asking them to remove the fence; Paul advised Cheryl to contact Building Codes Enforcement; Art pointed out that Cheryl should not have used the council meeting as a tool to deliver her letter to the Trujillos in a public forum; Art will refer the issue to the city planner for review;
- Weeds on Heisler – Art received an email regarding high weeds, reported to several city employees that something needs to be done about the fire hazardous weeds on Heisler; Jon will look into the issue and make a determination about the matter, reports that they have in the past brought the issue to the property owner's attention and it's been taken care of; City will not be using its staff to clear up the weeds on private property;
- Abandoned blue vehicle on 3rd St – vehicle is full of trash, complainant would like the City to have it towed; Art asked the City Attorney about the issue, Paul outlined the steps that need to be taken, find out if it has a current registration, when the last movement of vehicle was, contact Sheriff's department to be consulted on issue – Art will talk with the Sheriff's department to start the process; City Council or staff will not be towing the vehicle;

Public Works Report – Glenn Miller – ODOT request for small city grant proposals discussed, Glenn working on a proposal for them;

Mayor's Report - OLCC License Renewal, 3 options available: approval, non-approval, no action, Art will discuss with Sheriff's office for input on renewals. Wasco County Citizens Alert – Wasco Co. 911 and Emergency Management Dept. will be offering and assisting citizens with sign up for Emergency Notification Alerts from 911; Wednesday July 9th at Dufur Methodist Church; also have a website and phone number for interested citizens.

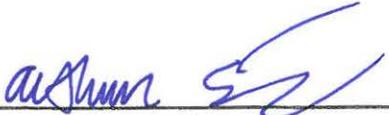
Attorney's Report – Paul Sumner

Commissioners Reports

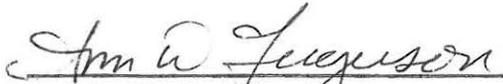
- Public Works – Merle Keys – vector control starting tomorrow
- Administration – Diana Austin
- Fire/Ambulance – Jon Keyser: 3 fire calls, 18 ambulance calls since last meeting; waiting for second engineers look at seismic analysis on city lot; waiting for a catch basin for the culvert;
- Planning and Development – Jim Harger

Administration Report – Ann Ferguson – LB-1 that was published, numbers don't match that are supposed to, will probably be caught during annual audit; question regarding billing, customers claiming payment was in the box on date due and refusing to pay late fee, postcard bill says "date delinquent 26th" paper bill says "due date on 26th", after discussion Council set policy for recorder to attempt to accept payments up until new bills are printed without accessing late fees; Council also directed Ann to refund late fees on accounts in question. Question for Jon Keyser regarding Tennessee bill for Fire Station – Jon needs copies of bills to turn in.

Adjournment: Merle made a motion to adjourn, Dave seconded, motion passed, meeting adjourned at 8:05 pm.



Mayor, Arthur Smith



Interim City Recorder, Ann Ferguson